

**Overseas Mandarin Teacher from Taiwan Information Form**

**Period: 8/15/2026 to 6/15/2027**

Country	United States of America
Cooperating school / district (including school information)	<i>The University of Scranton</i> (800 Linden Street, Scranton, PA 18510, United States, Tel: 570-941-7757; Fax: 570-941-4046). For more information about the University of Scranton: <a href="http://www.scranton.edu/">http://www.scranton.edu/</a>
Contact person	Dr. Ann Pang-White (Director of Asian Studies, the University of Scranton): email: <a href="mailto:ann.pang-white@scranton.edu">ann.pang-white@scranton.edu</a> ; phone 570-941-6312 (office) or 570-878-4986 (cell)  Dr. Yamile Silva (Chair of the Department of World Languages and Cultures, the University of Scranton): email <a href="mailto:yamile.silva@scranton.edu">yamile.silva@scranton.edu</a> , phone 570-941-7778 (office)
Number of teachers to be invited	One teacher
Applicant qualifications (including TOEFL scores, teacher certification, any other certifications)	<ol style="list-style-type: none"> <li>1. Evidence of fluency in English and Mandarin Chinese.</li> <li>2. Master's degree (M.A.) in teaching Chinese as a Second Language (CSL) or as a Foreign Language (CFL), or in related fields, preferred.</li> <li>3. At least two-year experience in teaching CSL/CFL.</li> <li>4. Evidence of teaching competence in CSL/CFL.</li> </ol>
Period of employment	<b>8/15/2026 to 6/15/2027</b>
Salary provided by cooperating school (before /after taxes)	Annual salary and benefits package total <b>US\$31,500 before taxes</b> . The tax rate is approximately 19%. See below for itemized benefits and salary package.
Benefits provided by cooperating school (e.g., health insurance, accommodation, professional development opportunities, etc.)	<p><b>US\$ 31,500</b> is the total annual salary &amp; benefits package, including:</p> <p><b>Stipend: US\$ 9,000 (i.e., \$1500 per 3-credit course, 3 courses per semester, 6 courses per academic year). This pay rate is contingent on student enrollment number. If student enrollment number is below 3 students (with two students or one student), the course will be converted to a reader course. The pay rate will then be based on a per credit rate of \$225 x 3 credits (per student). If the course has zero student enrollment, the course will be cancelled.</b></p> <p><b>Benefits:</b> Health insurance (up to US\$1,500); on-campus housing (valued at approximately US\$11,000); up to 9 credits graduate or undergraduate classes per year at the University of Scranton (valued at approximately US\$10,000); free local public transportation with a University Royal Card; full access to university library, facilities, and activities.</p>
Past subsidies received from Ministry of Education, Taiwan	<p>The University of Scranton: 2011-2013  The University of Scranton and Howard Gardner MI Charter School: 2012-19  The University of Scranton: 2019-2026</p> <p>P.S. Standard subsidies from Taiwan MOE for each teacher included: US\$1600/monthly stipend, US\$300 one-time teaching materials subsidy, one round-trip air ticket US\$1350-\$1750. (p.s. Teaching materials subsidy and airfare reimbursement will be only one time in 24 months.)</p>
Course content and teacher requirements (including teaching materials, teaching hours per week and administrative support)	<ol style="list-style-type: none"> <li>1. The candidate must be able to teach <i>Elementary, Intermediate, and Advanced Chinese</i> classes at the college level. The standard teaching load will be three courses per semester plus independent studies/tutorials/readers when needed. Approximately 9-12 hours per week in-class teaching plus additional office hours, conversation hours, language lab hours, tutoring, etc. (4-5 hours per week) and</li> </ol>

	<p>lesson preparation time (a minimum of 3 hours).</p> <p>2. The candidate must also be willing to assist the Department of World Languages and Cultures and the Asian Studies Program at the University of Scranton in planning and organizing co-curricular and extra-curricular events, preparing students for the official Chinese language proficiency test 華測, and promoting Chinese language learning and Huayu Enrichment student scholarship opportunities 華語獎學金.</p>
Students	Approximately 3-20 per class
Applicant's required information	<p>1. A letter of interest in the position</p> <p>2. A current résumé</p> <p>3. Three letters of recommendation</p> <p>4. Evidence of fluency in English and Mandarin Chinese</p> <p>5. Transcripts demonstrating relevant course work</p> <p>6. Evidence of degree earned</p> <p>7. Evidence of teaching competence in CSL/CFL</p>
Contact person / method of contact	<p>1. 駐紐約辦事處教育組聯絡資訊： 電郵：<a href="mailto:newyork@mail.moe.gov.tw">newyork@mail.moe.gov.tw</a> 電話：1-212-317-7389 地址：1 East 42nd Street, 6th Floor, New York, NY 10017, USA</p> <p>2. 校方聯絡人： (1) 主要負責人：Dr. Ann Pang-White 龐安安教授 Director of Asian Studies, the University of Scranton 電郵：<a href="mailto:ann.pang-white@scranton.edu">ann.pang-white@scranton.edu</a> 電話：570-941-6312 (office) (2) 次要負責人：Dr. Yamile Silva, Chair of the Department of World Languages and Cultures, the University of Scranton 電郵：<a href="mailto:yamile.silva@scranton.edu">yamile.silva@scranton.edu</a> 電話：570-941-7778 (office)</p>
Notes	<p>1. Deadline for Applications: <b>April 15, 2026</b></p> <p>2. The selected teacher must be able to carry <b>full</b> teaching responsibility in college classroom including designing lesson plans and teaching in the classroom <b>independently</b>. 選取的教師必須能完全獨立的在大學課堂中教學，包含獨立設計課程課表的能力。</p> <p>3. <b>護照要求 Visa requirement:</b> 教師將持 <b>J-1</b> 簽證。<b>The University of Scranton</b> 將提供文件協助老師申請 J-1 簽證。申請簽證流程為：臺灣教育部同意老師來美任教後，駐紐約(或華盛頓)文化組便代表臺灣教育部開立英文聘函乙份，以便 The University of Scranton 為老師向美國國務院申請 <b>DS-2019</b> 表格；申請到 DS-2019 表格後，The University of Scranton 會將表格寄予老師，讓老師到美國在臺協會申請 J-1 簽證來美，簽證費用老師自理。</p>